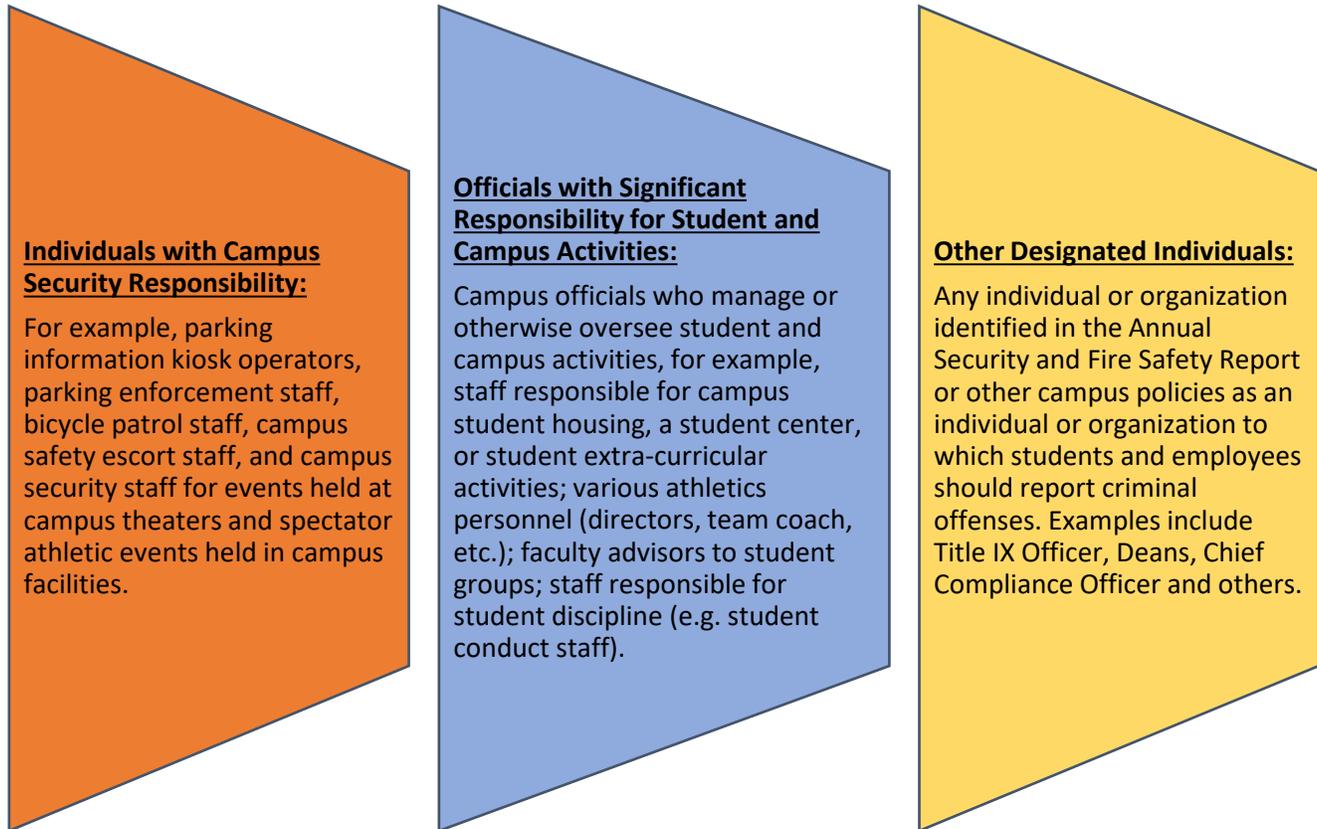


## IDENTIFY CAMPUS SECURITY AUTHORITY (CSA)

The Clery Act requires institutions to collect and disclose certain [crimes](#) reported on campus. The information is largely collected by campus law enforcement; however, in accordance with the [UC Clery Policy](#) and the [Clery Act](#), UCR is also required to collect information from other mandated crime reporters [Campus Security Authorities \(CSAs\)](#).

In addition to the UCR Police Department, the following are also considered CSAs:



### A few tips on how to IDENTIFY CSA:

- Critically review the position description and determine if it includes duties that fall under the above definitions. Identify the position as CSA if it has any responsibilities falling under the definitions.
- CSA role can be assigned to any member of UCR community – staff and academic employees, student employees, volunteers, contingent workers and others who fit one of the three CSA designations above. (Note: This may include Resident Assistants, Student Organization/Club Advisors, Faculty-Led Education Abroad Programs, Safety Escorts, School of Medicine Advisors.)
- Excluded from CSA responsibilities (not meeting the criteria for being CSA) typically are lecturers, instructors and faculty member who do not have any responsibility for student and campus activity beyond the classroom, clerical or cafeteria staff, facility maintenance staff and similar jobs.
- There are certain Title Codes that are already identified as CSA based on their standard job description and responsibilities (see the [mapping table](#)). The list of such codes is periodically reviewed and updated. However, those job codes that are not found in this mapping table, should be evaluated by Department/ Manager on an individual basis to determine if they fall under CSA definitions above.

If you have any **questions about Clery or identifying a CSA**, please email to [clery@ucr.edu](mailto:clery@ucr.edu).  
Thank you for your assistance with Clery compliance.