

CAMPUS SECURITY AUTHORITY REPORTING FORM

Date of report: _____

Name of Campus Security Authority: _____

Date that incident occurred (mm/dd/yyyy): _____

If multiple incidents were reported or if the date the incident occurred is unknown, please note below:

REPORTING PERSON CONTACT INFORMATION

Reported By: The Victim A Third Party	
First Name:	Last Name:
Phone Number:	E-mail Address:
If a third party reported the crime to you, please enter the relationship of the third party to the victim: _____	

AGENCY NOTIFIED

If, to your knowledge, a law enforcement agency was notified, please enter the name of that agency.

Does the victim want the incident reported to law enforcement? Yes No

INCIDENT INFORMATION

Location of incident (*building name, street address, office number*):

Time of incident (*if known*):

Incident description (*Please provide specific, detailed information; can attach additional document if necessary.*):

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Incident category:	<i>(Please see attached for definitions of offenses)</i>		
Homicide	<input type="checkbox"/>	Burglary	<input type="checkbox"/>
Sex Offense	<input type="checkbox"/>	Robbery	<input type="checkbox"/>
Aggravated Assault	<input type="checkbox"/>	Arson	<input type="checkbox"/>
Motor Vehicle Theft			<input type="checkbox"/>
Dating Violence	<input type="checkbox"/>	Domestic Violence	<input type="checkbox"/>
Stalking	<input type="checkbox"/>	Hate Crimes	<input type="checkbox"/>
Arrest for Liquor Law Violation	<input type="checkbox"/>	Referral for Liquor Law Violation	<input type="checkbox"/>
Arrest for Drug Law Violation	<input type="checkbox"/>	Referral for Drug Law Violation	<input type="checkbox"/>
Arrest for Weapons Law Violation	<input type="checkbox"/>	Referral for Weapons Law Violation	<input type="checkbox"/>
Hazing	<input type="checkbox"/>		
I am unsure how to classify this incident			
Other Crime Category	<i>If the crime was not listed above, please enter the additional crime category:</i> _____		

Is there any evidence that this crime was motivated by bias? Yes No

If yes, please choose any/all categories of prejudice that apply.

- | | | | |
|--------|-----------|-----------------|--------------------|
| Race | Ethnicity | Disability | Gender Identity |
| Gender | Religion | National Origin | Sexual Orientation |

If you answered “yes” to the Motivated by Bias question, please provide a brief summary of the evidence supporting a bias motivation:

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LOCATION

What best describes the location of the crime? *(If the crime occurred in multiple places, check all that apply. Please see the attached for further explanation as the geography.)*

On campus, residence hall

On campus, not in a residence hall

Public property immediately adjacent to campus

Non-campus (UCR owned, leased, or controlled space not located on campus)

I do not know which category this location would fall under

Off-campus, NOT affiliated with or not adjacent to campus

Please review the information within the form. When completed, submit the form to clery@ucr.edu

Note: The UCR Clery inbox (clery@ucr.edu) is monitored only during normal business hours. In the event of an emergency, reports should be made directly to UCR Police Department at (951) 827-5222 as soon as possible, so that a determination on Emergency Notification or Timely Warning can be made promptly.

More information on [UCR Clery Act Compliance](#)

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CLERY ACT CRIMES DEFINITIONS

Homicide	<ul style="list-style-type: none"> • Murder/ non-negligent manslaughter: the willful (non-negligent) killing of one human being by another • Negligent manslaughter: the killing of another person through gross negligence
Sex Offenses	<ul style="list-style-type: none"> • Sex offenses: Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent • Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim • Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victims, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity • Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law • Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent
Robbery	Taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear
Aggravated Assault	Unlawful attack by one person upon another for the purpose of inflicting sever or aggravated bodily injury
Burglary	Unlawful entry of a structure to commit a felony or a theft
Motor Vehicle Theft	The theft of attempted theft of a motor vehicle
Arson	Willful or malicious burning or attempt to burn with or without intent to defraud a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
Dating Violence	<p>Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:</p> <ul style="list-style-type: none"> • the length of the relationship • the type of the relationship • the frequency of interaction between the persons involved in the relationship

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CLERY ACT CRIMES DEFINITIONS (continued)

Domestic Violence	Felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction... or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction
Stalking	Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress
Liquor Law	The violation or state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages
Drug Law Violation	The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use
Illegal Weapons Possession	The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons
Hazing	Any intentional, knowing, or reckless act committed by a person against another person or persons, regardless of the willingness of such other person or persons to participate, that — <ol style="list-style-type: none">1) is committed in the course of an initiation into, an affiliation with, or the maintenance of membership in, a student organization; and2) causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization, of physical or psychological injury, including physical abuse, sleep deprivation, substance ingestion, sexual violence, intimidation, criminal conduct.

More information on [Clery Act crimes](#).

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GEOGRAPHY DEFINITIONS

The Clery Act requires colleges and universities to disclose crime statistics based on specific geographic parameters. Statistics must be disclosed for the following areas (Department of Education, 2016):

On-campus:

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

On-campus Student Housing:

Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

Public Property:

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

Non-campus:

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.